



Administrative Fee Schedule

The Shasta Regional Community Foundation assesses reasonable fees for the costs associated with administering charitable funds. In exchange for these fees, we provide the following services:

1. Financial and investment management.
2. Annual audit conducted by an independent firm.
3. Complete facilitation of the due-diligence processes required for grantmaking and scholarship awards.
4. Visibility of your fund – should you choose – in all of our marketing materials, including solicitation of online donations via our website.
5. Individual, direct donor recognition for all contributions made to your fund.
6. Complete facilitation of outright gifts or planned giving options. We have effective and efficient processes to assist with the multiple types of gifts including:
 - Cash
 - Real estate
 - Marketable securities, such as stocks, bonds, and mutual funds
 - Personal property and closely held assets
 - Charitable Remainder or Charitable Lead Trusts
 - Life Insurance Policy or Retirement Plan

Endowed Funds: *Donor Advised, Field of Interest, Donor Designated & Organizational*

Administrative Fees are calculated as an annual percentage, assessed quarterly and based on the average daily balance for the quarter. Funds established in the last month of the quarter, and having no transactions, will not be assessed a fee for that quarter.

Fund Balance	Fee
Up to \$500,000	2.0%
\$500,000 - \$1,000,000	1.75%
\$1,000,000 - \$1,500,000	1.5%
\$1,500,000 - \$2,000,000	1.25%
\$2,000,000 and above	1.0%

Non-Endowed: Donor Advised, Field of Interest, and Donor Designated

Administrative Fees are calculated as an annual percentage, assessed quarterly and based on the average daily balance for the quarter. Funds established in the last month of the quarter, and having no transactions, will not be assessed a fee for that quarter.

2.5% on all assets annually

Endowed Scholarship Funds

Administrative Fees are calculated as an annual percentage, assessed quarterly and based on the average daily balance for the quarter. Funds established in the last month of the quarter, and having no transactions, will not be assessed a fee for that quarter.

3.0% on all assets annually

Special Projects

Administrative Fees are calculated as a percentage assessed monthly and based on donations received.

5.0% to 8.0% on receipts per month

Extraordinary Costs

Extraordinary legal, bank or other costs associated with a fund will be charged to the fund.

Investment Fees

The Foundation may engage professional managers for investment services and pay them a fee. All funds also bear their proportionate share of these fees.

Reservation of Rights

The Foundation reserves the right to modify the Administrative Fees as conditions warrant and without prior notice. Such decisions will be based upon recommendations from the Investment Committee and approved by the Board of Directors.

Effective – September 10, 2014