



Final Grant Report

When Shasta Regional Community Foundation awards a grant, we enter into a partnership with grantees to provide new insights into effective ways to strengthen our communities. The following questions are intended to help you capture your experience, inform donors about your program, and account for funds granted. Please be candid, reflective, and succinct as possible. We are equally interested in hearing about your challenges and difficulties as your successes.

Please mark the fund from which your grant was received:

- | | |
|---|---|
| <input type="checkbox"/> Burney Regional Community Fund
<input type="checkbox"/> Owen’s Healthcare Community Fund
<input type="checkbox"/> Redding Rancheria Community Fund
<input type="checkbox"/> The Women’s Fund
<input type="checkbox"/> Other _____ | <input type="checkbox"/> The McConnell Fund
<input type="checkbox"/> Modoc
<input type="checkbox"/> Shasta
<input type="checkbox"/> Siskiyou
<input type="checkbox"/> Tehama
<input type="checkbox"/> Trinity |
|---|---|

Organization reporting:

Grant # _____ **Report date:** _____

Grant purpose: _____

Grant report prepared by: _____

Phone #: _____ **E-mail address:** _____

1. Please provide a brief summary of the funded project and describe current status.

2. Did you achieve the objectives you outlined in your proposal or grant request? If so, what difference has the project made for your organization, those served by the project or the community? If not, please explain.

3. Were there any organizational changes, including changes in key leadership, during the grant period? If so, please describe.

4. Were there any unexpected outcomes, positive or negative?

5. What have you learned in the course of this project? What advice would you give to another organization considering a similar project?

6. Please provide up to 2 quotes (from board members, participants, etc.) that we may use in education & marketing materials to demonstrate the results of this grant. (optional)

7. Is there anything else you would like us to know?

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8. Grant Expenditure Report

List items purchased or expenses incurred	Costs	Notes – e.g. other sources of support
Total Costs		
Grant Total		
Refund to Community Foundation (as indicated)		

Please do not submit receipts, but maintain your file of receipts, accessible to Community Foundation staff for potential audit.

9. Please submit photos of program activities related to the grant (optional) & copies of any published references to the grant (e.g. press clippings, brochures, etc.) to info@shastarcf.org.

We encourage you to submit your report, photos and other relevant information to info@shastarcf.org. You may also submit your report via standard mail by using:

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