

Final Grant Report

When Shasta Regional Community Foundation awards a grant, we enter into a partnership with grantees to provide new insights into effective ways to strengthen our communities. The following questions are intended to help you capture your experience, inform donors about your program, and account for funds granted. Please be candid, reflective, and succinct as possible. We are equally interested in hearing about your challenges and difficulties as your successes.

Please mark the fund from which your grant was received:

- | | |
|---|--|
| <input type="checkbox"/> Animal Welfare Endowment Fund <input type="checkbox"/> Burney Regional Community Fund <input type="checkbox"/> Community Arts Endowment Fund <input type="checkbox"/> Redding Rancheria Community Fund <input type="checkbox"/> The Women's Fund <input type="checkbox"/> Other _____ | <input type="checkbox"/> The McConnell Fund <input type="checkbox"/> Modoc <input type="checkbox"/> Shasta <input type="checkbox"/> Siskiyou <input type="checkbox"/> Tehama <input type="checkbox"/> Trinity |
|---|--|

Organization reporting:

Grant # **Report date:**

Grant purpose:

Grant report prepared by:

Phone #: **E-mail address:**

1. Please provide a brief summary of the funded project and describe its current status.

2. What were the top three objectives for this grant and did you achieve them? What difference has the project made for your organization, those served by the project or the community? If objectives were not met, please explain.

3. How many people have been served by this project since it being implemented? How many do you expect to be served over the coming year?

4. Please provide additional data further demonstrating the impact made because of this grant. Some ideas may include: decreases in costs, expanded access to services, etc.

5. Were there any organizational changes, including changes in key leadership, during the grant period? If so, please describe.

6. Were there any unexpected outcomes, positive or negative?

7. What have you learned in the course of this project? What advice would you give to another organization considering a similar project?

8. Please provide up to 2 quotes (from board members, participants, etc.) that we may use in education & marketing materials to demonstrate the results of this grant. (optional)

9. Is there anything else you would like us to know?

10. Grant Expenditure Report

| List items purchased or expenses incurred | Costs | Notes – e.g. other sources of support |
|--|-------|---------------------------------------|
| All expenses should match receipts that your organization maintains in a file which is accessible to Community Foundation staff for potential audit. | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total of Costs Associated with Project: | | |
| Grant Total | | |
| Refund to Community Foundation (as indicated) | | |

11. Please submit photos related to the grant & copies of any published references to the grant (e.g. press clippings, brochures, etc.) to info@shastarcf.org. Should photos of children or participants be submitted, please ensure the appropriate waivers have been signed and are maintained by your organization as the Community Foundation may use submitted photos for marketing purposes.

Please submit your report, photos and other relevant information to info@shastarcf.org. Where large or many photos are included, a link to an online storage folder like Google Drive or Dropbox is encouraged.